

Initial Notification Report Form

EPA National Volatile Organic Compound Emission Standards for Consumer Products

A one-time submission of this form to the appropriate Regional Office of the U.S. Environmental Protection Agency is required under CFR Section 59.209(d) by all regulated entities as defined under CFR Section 59.202 by December 10, 1998 or within 30 days of becoming a regulated entity under the rule. See back of this form for relevant rule sections and addresses of EPA Regional Offices.

Company Name _____

Certifying Company Official

Submission Date _____, 19____

Name _____

Title _____

Signature _____

Address _____

Phone Number ____/____/____

Fax Number ____/____/____

E-Mail Address (optional) _____@_____._____

Product Categories Subject to CFR Section 59.203 for which the company is currently the regulated entity. (See Definitions at CFR Section 59.202.) Check all that apply.

☐ Air Fresheners

☐ Automotive Windshield Washer Fluids

☐ Bathroom and Tile Cleaners

☐ Carburetor and Choke Cleaners

☐ Charcoal Lighter Materials

☐ Cooking Sprays (Aerosols)

☐ Dusting Aids

☐ Engine Degreasers

☐ Fabric Protectants

☐ Floor Polishes/Waxes

☐ Furniture Maintenance Products (Aerosols)

☐ General Purpose Cleaners

☐ Glass Cleaners

☐ Hairsprays

☐ Hair Mousses

☐ Hair Styling Gels

☐ Household Adhesives

☐ Insecticides

☐ Laundry Prewash

☐ Laundry Starch Products

☐ Nail Polish Removers

☐ Oven Cleaners

☐ Shaving Creams

☐ Underarm Antiperspirants (Aerosols)

☐ Underarm Deodorants (Aerosols)

Description of Date-Coding System

Code Description _____

Placement on Containers _____

Other Information _____

Note: Any future changes to this code dating system requires notification of EPA within 30 days.

Name and Location of the Designated Recordkeeping Agent (See CFR Section 59.209(a)(1) and (a)(2).)

Same as Certifying Company Official (see above); and/or

Records also/instead being kept by the following agent(s)

Company _____

Contact _____

Address _____ City _____ State _____ Zip _____

Phone Number ____/____/____ Fax Number ____/____/____ E-Mail Address _____@_____._____

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Relevant Rule Sections and Addresses of EPA Regional Offices

Sec. 59.209 Recordkeeping and reporting requirements.

(d) The distributor that is named on the product label, or if no distributor is named on the label, the manufacturer or importer, shall submit by the applicable compliance date, or within 30 days after becoming a regulated entity, a one-time Initial Notification Report including the information specified in paragraphs (d)(1) through (d)(5) of this section. (1) Company name; (2) Name, title, phone number, address, and signature or certifying company official; (3) A list of product categories and subcategories subject to Sec. 59.203 for which the company is currently the regulated entity; (4) A description of date coding systems, clearly explaining how the date of manufacture is marked on each sales unit of subject consumer products; and (5) The name and location of the designated record keeping agent, if the records specified in paragraphs (a)(1) and (a)(2) are to be maintained by the manufacturer. (e) If a regulated entity changes the date coding system reported according to paragraph (d)(4) of this section, the regulated entity shall notify the Administrator of such changes within 30 days following the change. (f) If requested by the Administrator, the following information shall be made available within 30 days after receiving the request: (1) Location of facility(ies) manufacturing, importing, or distributing subject consumer products; (2) A list of product categories and subcategories, as found in tables 1 and 2 of this subpart, that are manufactured, imported, or distributed at each facility; and (3) Location where VOC content records are kept for each subject consumer product.

Sec. 59.210 Addresses of EPA Regional Offices.

All requests, reports, submittals, and other communications to the Administrator pursuant to this regulation shall be submitted to the Regional Office of the EPA which serves the State or territory in which the corporate headquarters of the regulated entity resides. These areas are indicated in the following list of EPA Regional Offices: EPA Region I (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont), Director, Office of Ecosystem Protection, J.F.K. Federal Building, Boston, MA 02203-2211. EPA Region II (New Jersey, New York, Puerto Rico, Virgin Islands), Director, Division of Environmental Planning and Protection, 290 Broadway, New York, NY 10007. EPA Region III (Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia), Director, Air, Radiation, and Toxics Division, 1650 Arch Street, Philadelphia, PA 19103. EPA Region IV (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee), Director, Air, Pesticides, and Toxics Management Division, 61 Forsyth Street S.W., Atlanta, GA 30303. EPA Region V (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin), Director, Air and Radiation Division, 77 West Jackson Blvd., Chicago, IL 60604-3507. EPA Region VI (Arkansas, Louisiana, New Mexico, Oklahoma, Texas), Director, Multimedia Planning and Permitting Division, 1445 Ross Avenue, Dallas, TX 75202-2733. EPA Region VII (Iowa, Kansas, Missouri, Nebraska), Director, Air, RCRA, and Toxics Division, 726 Minnesota Avenue, Kansas City, KS 66101. EPA Region VIII (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming), Director, Office of Pollution Prevention, State, and Tribal Assistance, 999 18th Street, Suite 500, Denver, Colorado 80202-2466. EPA Region IX (American Samoa, Arizona, California, Guam, Hawaii, Nevada), Director, Air Divisions, 75 Hawthorne Street, San Francisco, CA 94105. EPA Region X (Alaska, Oregon, Idaho, Washington), Director, Office of Air Quality, 1200 Sixth Avenue, Seattle, WA 98101.

This standard Initial Notification Report form was developed by the Chemical Specialties Manufacturers Association, with the concurrence of the U.S. EPA, to facilitate the one-time submission of information by CSMA members and other regulated entities as required by the National Volatile Organic Compound Emission Standards for Consumer and Commercial Products (40 CFR Part 59, Subpart C) published in the Federal Register on September 11, 1998 (63 Fed. Reg. 48819). Additional copies of this and other consumer product forms can be obtained from CSMA .

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